



**Municipality of Middlesex Centre  
Council Meeting Minutes  
Municipal Office, Council Chambers  
Wednesday, June 5, 2019, 5:30p.m.**

**COUNCIL PRESENT:** - Mayor DeViet - Chair presiding, Councillors: Deputy Mayor Brennan, Heffernan, Shipley, Aerts, Scott

**STAFF PRESENT:** Tiffany Farrell – Acting CAO/Director of Corporate Services, Scott Mairs – Director of Community Services, Arnie Marsman - Director Planning & Development Services / Chief Building Official , Colin Toth – Director of Fire and Emergency Services, Jake Straus – Acting Director of Public Works and Engineering/Transportation Manager, Jake DeRidder – Development Review Coordinator, Eric Joudrey – Water/Wastewater Operations Manager, Kendra Routley – Public Works & Engineering Assistant/Deputy Clerk

**REGRETS:** Councillor Silva

**ALSO PRESENT:** Members of the public

**1.0 CALL TO ORDER**

Mayor DeViet called the meeting to order at 5:30 p.m.

**2.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared

**3.0 ADDITIONS TO THE AGENDA**

None

**4.0 ADOPTION OF THE MINUTES**

**Moved by Councillor Scott; seconded by Deputy Mayor Brennan**

**R2019- 227 THAT** the minutes of the May 22, 2019 meeting of Council be adopted as printed.

**CARRIED**

**5.0 DELEGATIONS, PRESENTATIONS & PETITIONS****5.1 OPP Presentation regarding the OPP Billing Model and Services Levels and Deliver by Sgt. Kee and Insp. Croker**

**Moved by Councillor Shipley; seconded by Councillor Heffernan**

**R2019-228 THAT** the Council for the municipality of Middlesex Centre received the OPP presentation from Sgt. Kee and Insp. Croker as information.

**CARRIED**

**5.2 Peter Simcisko, Watson & Associates Economists Ltd.– Asset Management**

**Moved by Deputy Mayor Brennan; seconded by Councillor Scott**

**R2019- 229 THAT** the Council for the municipality of Middlesex Centre received the presentation from Peter Simcisko of Watson & Associates Economists Ltd. regarding Asset Management as information.

**CARRIED**

**6.0 2019 Development Charges Public Meeting 6:00 p.m.**

**Moved by Councillor Scott; seconded by Councillor Heffernan**

**R2019- 230 THAT** Council move into a public Meeting under Section 12 of the Development Charges Act.

Discussion amongst Council in regards to agricultural parcels being subject to the development charge of 'Parks and Recreation'.

Peter Simcisko, Watson & Associates, explained the users are residents/per employee basis and all lands are treated the same for the study. Changes can be made depending on how specific Council wishes to be with certain categories.

Discussion regarding greenhouses and their broad definition. Peter Simcisko explained that distinguishing between those that do and do not sell cannabis could be investigated.

Brian Urbshott – 15455 Nine Mile Road – Asked why Middlesex Centre was the only municipality with Development Charges on agricultural zoned parcels and asked why projections are based on employment growth. Also asked why development charges have increased by 40% for new homes in agricultural areas.

Peter Simcisko – Explained that the costs attribute to employment and populations due to the additional needs of both goods and services. Used road traffic as an example.

Arnie Marsman – Every parcel whether residential or agricultural has a base development charge for new dwellings. This 40% increase would apply to all new dwellings regardless of zone.

Deputy Mayor Brennan – Asked about the increase in surplus dwelling severances, sometimes resulting in demolition and replacement of homes. Asked if these homes would be exempt.

Peter Simcisko – Lands are exempt from development charges if they are the same type, 1:1, up to 2 additional units, within 5 years of the demolition.

**Moved by Deputy Mayor Brennan; seconded by Councillor Scott**

**R2019- 231** THAT the Council for the Municipality of Middlesex Centre adjourns the 2019 Development Charges Public Meeting at 7:05 p.m. and resumes the June 5th regular meeting of Council.

**CARRIED**

## **7.0 CONSENT AGENDA**

**7.1 CPS-47-2019 - Budget to Actual Final 2018**

**7.2 CPS-48-2019 - Budget to Actual Capital 2018**

**Moved by Councillor Shipley; seconded by Councillor Scott**

**R2019- 232** THAT the Council for the Municipality of Middlesex Centre receives the Consent Agenda items 7.1 through 7.2 as information.

**CARRIED**

## **8.0 STAFF REPORTS**

**8.1 CMS-06-2019 - Poplar Hill & Heritage Park Request for Quotation Results**

**Moved by Councillor Scott; seconded by Councillor Shipley**

**R2019- 233** THAT the playground base installation at Heritage & Poplar Hill Parks be awarded to Frank Van Bussel and Sons Limited with a total cost of \$135,317.00 (excluding HST).

**CARRIED**

**8.2 CPS-46-2019- Hiring Process for the Director of Public Works and Engineering**

**Moved by Councillor Heffernan; seconded by Councillor Shipley**

**R2019- 234** THAT Tiffany Farrell, Director of Corporate Services, Ruth Joyce-Maynard, Human Resource and Health and Safety Coordinator, Chief Administrative Officer (or alternate), Chris Traini, County Engineer, County of Middlesex, and Councillor Scott be appointed to the Hiring Committee for the Director of Public Works and Engineering recruitment; and

THAT the Hiring Process for the Director of Public Works and Engineering report be received.

**CARRIED**

**8.3 CPS-47-2019 - Estimated 2018 Year End Surplus – Reserve Transfers****Moved by Deputy Mayor Brennan seconded by Councillor Scott**

**R2019- 235** THAT the transfer to reserves in 2018 for the buildings and facilities reserve fund in the amount of \$500,000.00 be approved; and

**FURTHER THAT** the transfer to reserves in 2018 for the general vehicles and equipment reserve fund in the amount of \$550,000.00 be approved; and

**FURTHER THAT** the transfer to reserves in 2018 for the operating projects reserve in the amount of \$100,000.00 be approved; and

**FURTHER THAT** the transfer to reserves in 2018 for the roads capital reserve fund in the amount of \$680,000 be approved; and

**FURTHER THAT** the transfer to reserves in 2018 for the fire public education reserve fund in the amount of \$40,000 be approved; and

**FURTHER THAT** the transfer to reserves in 2018 for the computer replacement reserve fund in the amount of \$50,000.00 be approved; and

**FURTHER THAT** any remaining portion of the 2018 surplus be allocated to the roads capital reserve fund.

**CARRIED**

**8.4 CPS-49-2019 - Information Technology Policies****Moved by Deputy Mayor Brennan; seconded by Councillor Heffernan**

**R2019- 236** THAT the information technology report be approved.

**CARRIED**

**8.5 PWE-18-2019 - Bear Creek Municipal Drain Bridge Improvement**

**Moved by Councillor Scott; seconded by Councillor Heffernan**

**R2019-237 THAT** the drainage works for the Request for Municipal Drain Improvement submitted by Steve Bloomfield proceed; and

**FURTHER THAT** staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works; and

**FURTHER THAT** following the notice to the appropriate agencies, Mike Devos, P. Eng. of Spriet Associates be appointed to prepare a Drainage Report for the improvement of a Municipal Drain, all in accordance with the Ontario Drainage Act.

**CARRIED**

#### **8.6 PWE-19-2019 - Pattyn Municipal Drainage Works Improvement**

**Moved by Councillor Heffernan; seconded by Councillor Shipley**

**R2019- 238 THAT** the drainage works for the Request for Municipal Drain Improvement submitted by Don Foster proceed; and

**FURTHER THAT** staff be directed to notify the affected landowners and appropriate agencies of the Council's decision to proceed with the drainage works; and

**FURTHER THAT** following the notice to the appropriate agencies, Brad Bunke, P. Eng. of GM BluePlan Engineering be appointed to prepare a Drainage Report for the Improvement of a Municipal Drain, all in accordance with the Ontario Drainage Act.

**CARRIED**

#### **9.0 NOTICE OF MOTION**

**None**

#### **10.0 CORRESPONDENCE**

- 10.1 Town of Fort Frances – Resolution to Oppose Funding Cuts to Ontario Library Services – North
- 10.2 Ministry of the Solicitor General – Keith Wells Assistant Deputy Fire Marshal as of June 5, 2019
- 10.3 Lake Huron & Elgin Area Water Supply Systems- Joint Board of management Agenda, June 6, 2019
- 10.4 UTRCA – April 23, 2019 Minutes
- 10.5 Lake of Bays – Resolution re: Single-Use Plastic Straws

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- 10.6 Markham – Resolution re: Bill 108
  - 10.7 Halton Hills – Resolution re: Bill 108
  - 10.8 Grimsby – Resolution re: Bill 108
  - 10.9 Town of Aurora - Resolution re: Bill 108
  - 10.10 York Region – Resolution re: Bill 108
  - 10.11 Watson & Associates – Bill 108 : Potential Changes to the Development Charges Act
  - 10.12 Middlesex Centre Archives – Newsletter
  - 10.13 Premier Doug Ford - Decision to maintain the in-year cost sharing adjustments for land ambulance, public health and child care services
  - 10.14 North Middlesex – Consultation on Class Sizes in Ontario and Education Funding
  - 10.15 Township of McNab Braeside– Resolution re: Reconsideration of High school Online courses

**Moved by Councillor Scott; seconded by Councillor Shipley**

**R2019- 239** THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item 10.1 through to 10.15 as information.

**CARRIED**

## **11.0 COUNTY COUNCIL UPDATE**

No update as the next County Council meeting is next week. For further information on the upcoming County Council agendas please visit the County of Middlesex website: <https://www.middlesex.ca/local-government/meeting-dates-and-agendas>

## **12.0 OTHER BUSINESS**

## **13.0 CLOSED SESSION**

**Moved by Councillor Heffernan; seconded by Councillor Scott**

**R2019- 240** THAT Council adjourn to closed session at 8:09pm pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matter:

- 13.1 Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees; CAO Recruitment

**CARRIED**

**Moved by Councillor Heffernan; seconded by Councillor Aerts**

**R2019-241** THAT Council do now rise out of closed session at 8:32 p.m.

**CARRIED**

**14.0 BUSINESS ARISING FROM CLOSED SESSION**

**Moved by Deputy Mayor Brennan; seconded by Councillor Shipley**

**R2019-242** THAT Council approves the addition of By-Law 2019-067 being a by-law to appoint a Chief Administrative Officer for the Municipality of Middlesex Centre, to the regular Council meeting agenda dated June 5, 2019 for consideration, as a result of Closed Session.

**CARRIED**

**15.0 BY-LAWS**

15.1 By-Law 2019-066 - To adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on June 5, 2019

15.2 By-Law 2019-067 – To appoint a Chief Administrative Officer for the Municipality of Middlesex Centre (Michael Di Lullo)

**Moved by Councillor Heffernan; seconded Councillor Scott**

**R2019-243** THAT By-Law 2019-066 & By-Law 2019-067 be approved, passed and adopted.

**CARRIED**

**16.0 ADJOURNMENT**

**Moved by Councillor Heffernan; seconded by Councillor Shipley**

**R2019- 244** THAT the Council for the Municipality of Middlesex Centre adjourns the June 5, 2019 Regular Council meeting at 8:34 p.m.

The next Council meeting is scheduled for Wednesday, June 19, 2019 at 5:00 pm for a Regular Meeting of Council in the Council Chamber located at 10227 Ilderton Road in Coldstream.

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Aina DeViet, Mayor

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Kendra Routley, Deputy Clerk