



**Municipality of Middlesex Centre  
Council Meeting Minutes  
Municipal Office, Council Chambers  
Wednesday, February 6, 2019, 5:00p.m.**

**COUNCIL PRESENT:** - Mayor DeViet - Chair presiding, Councillors: Deputy Mayor Brennan, Heffernan, Shipley, Aerts, Silva, Scott

**STAFF PRESENT:** Ann Wright - Clerk, Tiffany Farrell – Acting CAO/Director of Corporate Services, Scott Mairs – Director of Community Services, Arnie Marsman - Director Planning & Development Services / Chief Building Official, Colin Toth – Director of Fire and Emergency Services, Jake Straus - Transportation Manager, Mellissa Kopal – Manager of Finance

**ALSO PRESENT:** Members of the public and press.

**1.0 CALL TO ORDER**

Mayor DeViet to call the meeting to order at 5:02 p.m. and to go directly into Closed Session.

**2.0 CLOSED SESSION**

**Moved by Councillor Shipley, seconded by Councillor Silva**

**R2019-048** THAT Council adjourn to closed session at 5:02 p.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matter:

2.1 Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**Moved by Councillor Silva, seconded by Councillor Scott**

**R2019-049** THAT Council do now rise out of closed session at 5:40 p.m. and resume to open Council.

**CARRIED**

**3.0 DISCLOSURE OF PECUNIARY INTEREST**

None declared

**4.0 ADDITIONS TO THE AGENDA**

None

**5.0 ADOPTION OF THE MINUTES**

**Moved by Councillor Heffernan; seconded by Councillor Shipley**

**R2019-050** THAT the minutes of the January 23, and January 30, 2019 meetings of Council be adopted as printed.

**CARRIED**

**6.0 DELEGATIONS, PRESENTATIONS & PETITIONS**

6.1 Kandice and Mathew Acierno, 44 Stonefield Lane, Ilderton – Delegation regarding a water bill received

Asking for relief in the amount of \$324.94 that is over and above the normal rate amount.

**Moved by Councillor Heffernan, seconded by Deputy Mayor Brennan**

**R2019-051** THAT the Council for the Municipality of Middlesex Centre receives the delegation from Kandice Acierno regarding their request for an adjustment on their water bill and the staff report CPS-13-2019 as information

AND FURTHER that staff be directed to allow the Acierno's up to 10 months to pay the bill in full amount with no interest or penalties;

AND FURTHER that if the meter is later found to be at fault that Council would reconsider the issue.

**CARRIED**

**7.0 CONSENT AGENDA**

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent items are received in one motion. Council members may request that one or more item be removed for further action.

7.1 BLD-02-2019 - December Building Permit Report

7.2 BLD-03-2019 - 2018 Building Services –Year End Summary

7.3 BLD-04-2019 - 2018 By-law Enforcement Year End Summary

**Moved by Councillor Silva, seconded by Councillor Aerts**

**R2019-052** THAT the Council for the Municipality of Middlesex Centre receives the Consent Agenda items 7.1 through 7.3 as information.

**CARRIED**

## **8.0 STAFF REPORTS**

8.1 **CMS-01-2019 - Douglas B. Weldon & Delaware Municipal Park – Playground Equipment RFP Results**

**Moved by Councillor Silva; seconded by Councillor Shipley**

**R2019-053** THAT the Douglas B. Weldon & Delaware Municipal Park Playground Equipment Project be awarded to Henderson Recreation Equipment Ltd. with a total cost of \$129,863.90 (excluding HST).

FURTHER THAT the project receives pre-budget approval to allow the project to be completed prior to the start of the park season.

**CARRIED**

8.2 **CPS-10-2019 - Trillium Grant Contract**

**Moved by Deputy Mayor Brennan; seconded by Councillor Heffernan**

**R2019-054** THAT the Director of Corporate Services be authorized to sign the electronic contract with the Ontario Trillium Foundation for Contract CP104537 for \$120,000 in capital funding for 2019.

**CARRIED**

8.3 **CPS-11-2019 - Budget 2019**

**Moved by Councillor Silva; seconded by Councillor Scott**

**R2019-055** THAT Council approve By Law 2019-016 to adopt the current budgetary estimates for the year 2019.

THAT Council approve By Law 2019-017 to establish a levy for the year 2019, to adopt tax rates for 2019 and to provide for penalty and interest in default of payment and the collection thereof.

**CARRIED**

**8.4 CPS-12-2019 - Proposed Budget Impacts**

**Moved by Councillor Heffernan; seconded by Councillor Shipley**

**R2019-056** THAT the compliance report for expenses excluded from the 2019 budget outlined in report CPS-11-2019 as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001 be received.

**CARRIED**

**8.5 PWE 01-2019 - Garden Avenue Storm Sewer Replacement Engineering Services Project Award**

**Moved by Councillor Scott; seconded by Councillor Silva**

**R2019-057** THAT the provision of detailed design and contract administration engineering services associated with the Garden Avenue Storm Sewer Replacement Engineering Services Request for Proposal 19-01 submission received from Stantec Consulting Ltd. in the amount of \$119,523.25 (excluding HST) be awarded; and,

FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contract documents.

**CARRIED**

**9.0 NOTICE OF MOTION****10.0 CORRESPONDENCE**

10.1 AMO - Partnership with eSCRIBE

10.2 Ausable Bayfield Conservation - Invitation to Nominate a Conservationist of the Year

10.3 MPAC - 2018 Year-End Assessment Report

10.4 Niagara Falls - Opting In to Allow Retail Cannabis Stores

10.5 Ontario Farmland Trust - EBR Registry # 013-4293 for input on the proposed Bill 66, Restoring Ontario's Competitiveness Act, 2018

10.6 Town of Orangeville - Resolution opposing changes to the Planning Act proposed in Bill 66

**Moved by Councillor Silva, seconded by Councillor Shipley**

**R2019-058** THAT the Council for the Municipality of Middlesex Centre receives the Correspondence item 10.1 through to 10.6 as information.

**CARRIED**

**11.0 COUNTY COUNCIL UPDATE**

No Update

**12.0 OTHER BUSINESS**

Mayor DeViet updates Council regarding the CAO Recruitment – The Hiring Committee met on Monday February 4<sup>th</sup> with Bill Rayburn, and discussed timelines and strategy, process, candidate profiles, categories of questions, job description, the posting, compensation, communication strategy, scoring system, next steps ect. We are committed to attracting the best candidates. The ad will go out later this week.

**13.0 BY-LAWS**

- 13.1 By-Law 2019-015 - To approve and ratify a Severance and Development Agreement between Ryan Daniel Talbot Crouse and Shawn Elizabeth Phinnemore as the “Owners” and the Municipality of Middlesex Centre as the “Municipality” for land legally described as PT LTS 11 & 12, BLK G, PL 76, as in 943079; Middlesex Centre Twp, being all of PIN 09661-0049 (LT).
- 13.2 By-Law 2019-016 - To provide for the adoption of budgetary estimates for the year 2019
- 13.3 By-Law 2019-017 - to provide for the adoption of estimates and setting the tax rates and to further provide for penalty and interest in default of payment thereof for 2019
- 13.4 By-Law 2019-018 - To adopt and confirm all actions and proceedings of the Council of the Municipality of Middlesex Centre at the Council meeting held on February 6, 2019

**Moved by Councillor Silva, seconded by Councillor Heffernan**

**R2018-059** THAT By-Laws 2019-015 through to 2019-018 inclusive be approved passed and adopted.

**CARRIED**

**14.0 ADJOURNMENT**

**Moved by Councillor Silva, seconded by Councillor Shipley**

**R2019-060** THAT the Council for the Municipality of Middlesex Centre adjourns the February 6, 2019 Regular Council meeting at 6:48 p.m.

**CARRIED**

The next Council meeting is Wednesday, February 20, 2019 at 6:00 pm in the Council Chambers located at 10227 Ilderton Road in Coldstream.

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Aina DeViet, Mayor

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Ann Wright, Clerk