



# Staff Report

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**Report No.:** BLD-12-2018

**Meeting Date:** July 25, 2018

**Submitted by:** Arnie Marsman, Director of Building Services / Chief Building Official

**Subject:** By-law Enforcement Officer and Risk Management Inspector Appointment

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**Recommendation:**

THAT council pass a revised By-law Enforcement Officer Appointment By-law and Risk Management Official/Inspector By-law.

**Purpose:**

To advise council of a recent hire of a new By-law Enforcement Officer and to revise two appointment by-laws to include this new staff person.

**Background:**

Staff has recently hired Mark Russell as a full time By-law Enforcement Officer. Mark has significant municipal experience as a By-law Enforcement Officer and holds top certifications from the Municipal Law Enforcement Officers' Association and Ontario Association of Property Standards Officers.

Mark will be starting with Middlesex Centre on August 7, 2018.

The By-law Enforcement Officer will also act as support to building division. This position replaces the department's Administrative Assistant's position.

**Financial Implications:** none

**Strategic Plan:** Operational Excellence